APPENDIX B
AMERICANISM

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THE AMERICAN LEGION, DEPARTMENT OF WISCONSIN AMERICANISM AND GOVERNMENT SCHOLARSHIP PROGRAM

It’s a Test!
It’s a Competition!
It’s a Scholarship Opportunity!
And it’s Online!

What is it?

The Americanism and Government scholarship program fosters interest in all levels of government, citizenship and provides students the opportunity to receive recognition and scholarships. Students are tested on their knowledge of U.S. citizenship, the U.S. Constitution, Federal, State and Local government, as well as U.S. Flag etiquette. There is an essay question that the student must answer in order for the test to be valid and considered for a scholarship. This is not an open book test and students are not allowed to use outside resources to take this test. Students register on-line prior to beginning the test. The test link is found at www.wilegion.org website.

When is it?

Test is available on-line during the first 2 weeks in April. It is recommended the test be taken in the classroom, however if you have internet access, you can take it!

Who is eligible?

Any student in the 10th, 11th, or 12th grade in any public, private, parochial or home-schooled within the state of Wisconsin may participate.

What are the scholarship opportunities?

Annually, 33 winners are selected by the Americanism Committee of The American Legion, Department of Wisconsin. The following scholarships are awarded:

11 students in Grade 10 receive $250 scholarships
11 students in Grade 11 receive $300 scholarships
11 students in Grade 12 receive $750 scholarships

If you have any questions, email to info@wilegion.org, call (608) 745-1090 or visit us at www.wilegion.org
COUNTY YOUTH GOVERNMENT DAY

BRIEF FRAMEWORK OF THE PROGRAM

It has been recognized that there is little emphasis and very little material available on county government in our schools. The main objective of this program is to give more students a practical study of county government.

The framework, briefly, is this:

1. Set up a good working committee from your county organization. County officials should be contacted and understand the importance of their part in this program. At the discretion of the county officials, a date should be selected for the students to appear at the County Courthouse.

2. Each school in the county should be contacted, in person (preferably the civics teacher), to explain the program and help them in any way. After the county officials have set the dates and the schools have agreed to participate, the classroom plans should be exclusively in the hands of the school authorities. In the past, many schools had this course for either juniors or seniors, with the thought that they would soon be eligible voters and would better be able to participate in the election process. Since a civic type program that covers county government is being taught at various grade levels, it was determined that the class that is given this course should be selected by the school administration.

3. Teachers are asked to get students involved in a class-wide election process for the county offices. A suggested time should be allotted for learning about the various offices and their responsibilities, a time for nominations, for campaigns and for real elections that would create much interest and understanding of government. The possibilities for innovative teachers to bring reality into the study of government are endless. Once students decide to become candidates, have campaigned, and have been duly elected, they would represent the school and the students at the County Government Day.

4. If the school has foreign exchange students, ask them to be present also, not as candidates for an office, but as interested individuals eager to learn about county government.

5. The program for the day may vary with each county. With registration followed by a general assembly, the students should then be allowed to visit with their counterparts to learn the many duties of the office. At noon, there is a luncheon. The sponsoring units should share the expense of this, as well as transportation, if any. If possible, allow the students to sit in on a portion of a County Court session or County Board session. Close out the day with another general assembly, which would be an ideal time to hand out their citations, as well as the citations for the county officials.

6. Your student representatives will bring back a deepened understanding of the government process because they will have experienced it. Hopefully, the school would be able to benefit from an increased interest and involvement in government, which would translate to greater involvement in the school’s student governing body. All students should benefit by the early experience of government, the election process, and by sharing experiences of “real” government with their classmates.
7. There is very little textbook material on county government in our schools however, a good outside source is found in *The Framework of Your Wisconsin Government*, a publication offered by the Wisconsin Taxpayers Alliance (WTA) at a nominal cost. It can be ordered from the WTA at 401 North Lawn Ave, Madison, WI 53704. The latest revision was in 1995. The publication provides an excellent resource, not only on county government, but also that of towns, cities, and villages, school districts, and state levels of government. The WTA also provides speakers for free lecture service for assemblies and individual classes.

8. Do not forget **PUBLIC RELATIONS**. Get pictures of the groups during the day and have them published, along with a good story. Give your elected officials proper credit for their time and assistance. Do not forget a letter of thanks to the school officials. This program has met so much acclaim from both public officials and school instructors that we feel sure you will be rewarded greatly for having carried out a **COUNTY YOUTH GOVERNMENT DAY PROGRAM**.

**COUNTY GOVERNMENT (Overview)**

The county has always played an important part in Wisconsin government. It was a unit of government even before Wisconsin became a state in 1848. In that year there were only 29 counties. By 1901, the number had grown to 71. In 1961, the newest county of Menominee was created from the territory that made up the Menominee Indian Reservation. This brought the total number of counties to the current 72.

With few exceptions, the form of county government has not changed much since the early days. The services provided by the county have expanded greatly, however, and it has become a very important unit of local government.

**THE COUNTY’S DUAL ROLE**

The county actually serves two purposes. It provides certain services at the local level for the state, and it is a unit of local self-government.

The county assists the state in many ways. The **county sheriff** enforces state laws, including state traffic regulations. The **county district attorney** represents the state in prosecuting those who break state laws. The **county highway department** maintains the state trunk highways within its borders. The **county register of deeds** keeps certain records required by the state, such as property records, marriage licenses, and birth and death certificates. The **county clerk** handles elections and sells hunting and fishing licenses. These are just a few examples of the way the county acts as an arm of state government.

As a unit for local self-government, the county has been given powers to handle certain matters that are of local interest, but the county may do only those things specified by state law. For example, the county may build parks, keep up county forests, take care of county highways, provide mental health services, and maintain nursing homes for the aged. While the county may provide only those services that are required or permitted, it does have some control over how the government is organized and administered.
COUNTY BOARD OF SUPERVISORS

The county board of supervisors passes ordinances (laws) and resolutions, and it may have the same responsibility for running county government if there is no county executive or county administrator.

Most boards are divided into committees to handle their duties. Some examples of board committees are finance, personnel, agriculture, highways, parks and zoning. The committee must solve problems that arise in its area of responsibility. Sometimes it does this by recommending that the board, as a whole, take necessary action. The board usually follows its recommendations. In counties without an executive or administrator, the committee also supervises the department that relates to its field. For administration may be called government by committee.

Each supervisor on the county board is elected from a supervisory district. The county’s population should be divided about equally among the districts. If necessary, following the federal population census conducted every ten years, the county board must redraw the district to be sure they are equal in population.

All supervisors are elected on a nonpartisan basis for two-year terms, except in Milwaukee County where the term is four years. The maximum number of supervisors on the county board is limited by state law depending on the population of the county; however, the board may have fewer members if it chooses. Based on population, the range is 25,000 or less, 21 maximum supervisors. If the population were at least 100,000 but less than 500,000 the maximum number of supervisors would be 47.

Two counties, Milwaukee and Menominee, have county boards based on a different system of representation. The board determines the size of the Milwaukee County Board. Currently, it has 25 supervisors.

In Menominee County, which has only one town, the entire town board also serves as the county board of supervisors. Thus, the Menominee County Board has seven members.

County boards are required by law to meet at least twice a year. The April meeting is an organizational meeting in which the board elects its officers and names its committees. The purpose of the fall meeting in October or November is to adopt the annual county budget. Other meetings are held as often as necessary. Many county boards meet at least once a month.

COUNTY EXECUTIVE, COUNTY ADMINISTRATOR

As county duties and services became more complex, state law was changed to permit selection of a single officer to manage county government. If elected, this official is called a county executive. If appointed by the county board, the title is county administrator.

A 1962 constitutional amendment authorizing an elected county executive in Milwaukee County was the first step toward this type of county government administration. Under State law, Milwaukee County must have an executive. A later constitutional amendment, ratified in 1969, allows all Wisconsin counties to create the position of executive or administrator if they choose.

In many respects, the duties of the two positions are similar. Both the executive and administrator, administer the affairs of the county, submit an annual budget and make certain appointments to office. There are some differences, however. A county executive is elected on a nonpartisan ballot by the people for a four-year term and is a more independent officer. The executive has the power to veto county board actions, including a partial veto on appropriations. On the other hand, a county administrator is selected by the county board to serve as its pleasure for an indefinite term and has no veto power. In 1995, there were nine county executives and eight county administrators.

In counties that do not have either, an executive or administrator, an “administrative coordinator” must be appointed by the county board. In eight counties the administrative coordinator has been granted most of the powers of an executive or administrator. In most cases, the county clerk or county board chair has been designated administrative coordinator. State law does not specify the powers of duties of the office.
OTHER COUNTY OFFICIALS

Each county is required by the state constitution or state law to elect certain officials whose duties are set forth by state law. These are district attorney, sheriff, clerk, treasure, register of deeds, clerk of circuit court, coroner (unless there is a medical examiner system) and surveyor (unless that officer is appointed). Milwaukee County does not elect a coroner or surveyor. Although the district attorney is elected by county voters, it is designated a state office and the state pays the salary.

In contrast to county supervisors, these county officials are elected on a partisan basis for two-year terms. They run on a party ticket in the November general election and receive party support for their campaigns.

The county clerk serves as secretary to the county board and performs some general management duties. In counties without an executive or administrator, the clerk may compile the budget requests for the board to review and keep financial records on income and expenditures.

Another elected official is the treasurer, who handles all county government funds. The treasurer must receive and record all revenues coming into the county treasury and pay money out.

Several criticisms have been raised about the organization of county government. Some say that the county board should be concerned with lawmaking and not be burdened with administrative details. They would like to see wider use of a county executive or administrator with broad powers. Others have complained that having so many independently elected county officers splits responsibility.

CONCLUSION

Filling dual roles as both an arm of state government and a unit of local self-government, county government has served Wisconsin over many decades. Today, many counties are faced with demands for new or improved service, which cover broad geographical areas. The part that counties play in directing and coordinating government services in the future will depend on the responsibilities assigned to them by the state legislature. Source: The Framework of Your Wisconsin Government 1995.
To The Principal,

**Background:** The American Legion is dedicated to the service of God and Country. We believe the best way to preserve our system of democracy is to help each of our country’s youth become participating, freedom preserving citizens. We realize that our Democracy is in constant need of protection and improvement. The liberties, the duties, the rights we all enjoy are by no means perfect, nor is it likely they will ever be. However, it is the best system in the world.

Our rights are the product of people like you and me. People have ideas; they give them time and thought, talk them over with others, and then act on them, making them rules of conduct. These become the laws we live by. Our county government plays a very important part in the lives of each of us. With this in mind, we have sponsored the County Youth Government Day for over 30 years. We look at democracy as a living thing. It lives in the body and spirit of each and every one of us.

As an organization of veterans, we realize that our young people will have to take an active part in choosing who will represent them. They will need to keep their representatives informed of what they want, what they like, and what they dislike. This program is dedicated to achieving that end.

Too few Americans are *willing to take an active part* in elections. There is also a seeming reluctance to accept responsibility for doing minor things vital to government. There seems to be an *increasing reluctance* to run for office, *and many offices go uncontested*. Whatever the reason, it is a threat to our system of government, a threat that government will be run by self-seeking individuals, with voters drawing further away from government.

Some say that they *do not know enough* about the issues or election procedures to vote intelligently. They imply that this is because *someone else has failed* to do their job. That is why our county officials, through The American Legion, *and local school districts*, provide our youth *with this opportunity*.

**However,** each citizen **has a responsibility** to learn the process. Once the students selected in your school have the opportunity to attend the County Youth Government Day Program, they will bring that *experience back* to your schools to share and use what they have learned.

Chairman, County Youth Government Day Program
SAMPLE OF FOLLOW-UP LETTER TO SCHOOLS

County Youth Government Day

Date ___________________

Name
Address
School

Dear Sir,

On ______________________, the ________________________ County American Legion Posts jointly sponsored a County Youth Government Day, with ____ high schools in the county invited to participate with representatives from each school.

Since your school participated, we would like to ask you for an evaluation of the event. We welcome all suggestions and criticisms, and we would appreciate your returning the enclosed questionnaire.

Signed: (County Commander or Chairman)

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SAMPLE QUESTIONNAIRE TO BE INCLUDED WITH THE ABOVE

Date ___________________

Please return to:

(List the County Commander or Chairman’s Name and Address)

• Do you think the County Youth Government Day was a productive, educational experience for all who participated?

• Did the participants bring back meaningful reports to the other members of their class?

• Would you favor repeating this activity in following years?

• Have you any suggestions or criticism?

School Official: ____________________________
School: ________________________________
COUNTY YOUTH GOVERNMENT DAY

Sponsored by:

________________________ County Council

THE AMERICAN LEGION

Date: ________________

PARTICIPATING SCHOOL INSTRUCTOR: ________________________________

NAME OF SCHOOL: ________________________________

AFS STUDENT(S), If any: ________________________________

PLEASE INCLUDE COUNTY OF STUDENT: ________________________________

******************************************************************************

SUCCESSFUL CANDIDATES OF YOUR GENERAL ELECTION

COUNTY CLERK: ________________________________

COUNTY TREASURER: ________________________________

REGISTER OF DEEDS: ________________________________

CLERK OF CIRCUIT COURT: ________________________________

SHERIFF: ________________________________

CORONER: ________________________________

DISTRICT ATTORNEY: ________________________________

Note: This is only a sample listing. More names may be added. Please type all names on the above form and return by __________________________ to the address below. Thank you.

(Date)

Sincerely,

Chairman,
County Youth Government Day Program
Survey Sheet: Post Chairman & Post Commanders

RETURN THIS SURVEY TO YOUR COUNTY COMMANDER, AND A COPY TO DEPARTMENT HEADQUARTERS, BY THE SECOND WEEK OF MAY

District: _____ County: ______________________ Date of Program: __________________________

Location of Program: ______________________________ Courthouse, City Hall, Etc. (Include Address)

Chairperson: __________________________ Phone: __________________________

Address: __________________________ City: __________ Zip: __________

County Commander: __________________________ Phone: __________________________

Address: __________________________ City: __________ Zip: __________

Record of Posts, Units, and Squadrons involved in this year’s County Youth Government Day Program

(Check all involved)

<table>
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<tr>
<th>Post No.</th>
<th>Unit</th>
<th>Squadron</th>
<th>Post Location</th>
<th>High School</th>
<th>No. of Students</th>
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Totals: _____ Posts _____ Number of High Schools
        _____ Units _____ Number of Students
        _____ Squadrons _____ Number of Foreign Exchange Students

Estimated Cost of Program $ __________________________ (This figure is important, please include.)

Brief Explanation of Costs: ____________________________

Record number of continuous years of your Program, if known: ______________________

Use reverse side for any comments. If available, attach a copy of your agenda.
Memo

TO: County Commanders

FROM: Department County Youth Government Program Chairman

All County Commanders should notify Department Headquarters regarding whom they have appointed as County Youth Government Chairs for the current year. Please fill out the form below and return to Department Headquarters, Attn: Americanism, P.O. Box 388, Portage, WI 53901. Additional information regarding the County Youth Government Day can be found in the Administrative Manual pages 97-100. The Administrative Manual is also available on our website www.wilegion.org under resources.

Certificates of Appreciation and Participation will be available from Department Headquarters. The cost will be $.50 each.

______________________________

COUNTY YOUTH GOVERNMENT PROGRAM

District: _______ County: ___________ Date of Program: __________________

Location of Program: ____________________________

Courthouse, City Hall, etc. (Include address)

Chairperson: __________________________ Phone: __________________________

Address: __________________________ City: ___________ Zip: __________

County Commander: __________________________ Phone: __________________________

Address: __________________________ City: ___________ Zip: __________

PLEASE SEND: ____________ Certificate of Appreciation

________________________ Certificate of Participation

($ .50 each)
The American Legion
High School Oratorical Scholarship Program

CHAIRMAN’S GUIDE

“A Constitutional Speech Contest”
**Forward**

The Post chairman’s manual will aid the Post Oratorical chairman in organizing and conducting an effective oratorical contest. Chairmen involved at all levels of competition should be familiar with these rules and information.

To be successful in promoting the Oratorical Contest in local schools, it is crucial that contact is made with school staff. This visit should be made by a post member who can best relate to school officials, students and has thorough knowledge of the Oratorical program. In order to increase student participation, our program should be offered to all public, parochial, private and home schooled students. More than one school visit is suggested in order to accomplish these goals. Good rapport with school officials must be developed and the benefits of the Oratorical contest be promoted.

Every post is encouraged to sponsor one contestant in the Oratorical contest. The chances of securing participants will be greatly increased if several people are “spreading the word” in the community and actively promoting participation.

It is the hope of The American Legion, Department of Wisconsin that every high school will provide the opportunity for its students to participate in this citizenship education program. However, it is the local post that has to provide the initiative to make this program work.
Selection of Post, County and District Chairman

Appointment of the Oratorical Chairman should be based on interest, availability and qualifications. The Chairman chosen should be on a one-year basis. This practice will generate greater program knowledge and understanding to a greater number of qualified members contributing to ongoing involvement and growth of the program.

Post Contest

Contestants in the Post contest may be selected from one or more high schools, including home school, within the Post area. This contest will be under the direction and supervision of the Post Commander or representative. Each Post may certify one (1) contestant into the County level of competition.

Location: Contests may be held at the Post Headquarters or at the site chosen by the Post Chairman.

Date: Set a date and time for your specific contest, making sure that all concerned Legionnaires and contestants are notified. Post contest must be concluded before mid-December.

Responsibilities: The Post Oratorical chairman should contact high school staff in his/her jurisdiction at the beginning of the school year to promote the contest and encourage participation. Schedule contest dates and location of contest. He/she is to obtain three (3) qualified Judges, Two (2) Timekeepers and Three (3) Tabulators. The Oratorical chairman will forward to the County Commander the name, address, judges score card and tally sheets of all contestants that participated at the Post level. Immediately upon conclusion of the contest, the certification form of the winner must be completed and signed by the Post Commander or Oratorical chairman and mailed to the next level. (See Certification Form, Page 26 of this appendix)

County Contest

The County Contest shall be limited to one (1) contestant from each Post in the County. This contest will be under the direction and supervision of the County Commander or representative. Each Post may certify one (1) contestant into the District level of competition. Immediately upon conclusion of the contest, the certification form along with the judging sheets must be completed and signed by the County Commander or Oratorical chairman and mailed to the next level. (See Certification Form, Page 26 of this appendix)

Location: Contests may be held at a site chosen by the County Chairman. However, the site must not be held in the same community or post territory in two consecutive years. The goal is to change locations each year to promote greater participation in the contest and eliminate any appearance of partiality.

Date: Set a date and time for your specific contest, making sure that all concerned Legionnaires and contestants are notified. County contests must be concluded before the first week in January.

Responsibility: County Commanders or his representative are to follow up with every Post Commander, on a monthly basis, to insure the program is correctly launched. Each County Commander or his representative is to provide monthly progress reports to Department Headquarters (October, November, and December) to insure that every possible Post participates. (Each month report Posts which have committed to holding contests, and provide names, addresses and school names of all contestants at County competitions to Department Headquarters.) The County representative is to obtain five (5) judges, two (2) Timekeepers and three (3) tabulators (in extreme circumstances the contest may continue with a minimum of three (3) judges).

District Contest

Every County, in its respective District, may enter one (1) contestant. The District Commander or his representative will conduct the District Contest. Each District may certify one (1) contestant into the Regional/State level of competition.

Location: Contests may be held at a site chosen by the District Chairman. The site must not be held in the same county, community or post territory in two consecutive years. It is essential for publicity purposes, greater participation, and elimination of any implied partiality that these contest locations be held in as many locations as possible from year to year.
Date: Set a date and time for your specific contest, making sure that all concerned Legionnaires and contestants are notified. The District Commander or chairman must notify the County Commanders and Department Headquarters of the date of their contest. District contests must be concluded before the last week in January.

Responsibilities: District Commanders are asked to insure that the names, addresses, and school names of all participants of the District Contests are forwarded to Department Headquarters for permanent recording. The County representative is to obtain five (5) judges, two (2) timekeepers and three (3) tabulators (in extreme circumstances the contest may continue with a minimum of three (3) judges). Immediately upon conclusion of the contest, the certification form along with the judging sheets must be completed and signed by the District Commander or Oratorical chairman and mailed to Department Headquarters at P.O. Box 388, Portage, WI 53901. (See Certification Form, Page 26 of this appendix)

NOTE: A contestant may participate in only ONE County and District Contest in the same year.

Regional/State Contest

The Department Oratorical Chairman will announce the date and time of the Regional/State Contest. The Regional and State Final contests will be conducted on the same day and at the same location. The 12 Districts will be divided into three (3) Regional contests. The first place winners from the Regional contests will advance to the State Finals.

Due to the educational nature of the program, participating Posts are encouraged to open their contest to the general public without admission charges, and without the conducting of any sales offer for fundraising program in connection with the contest.

Arrangements for contests leading to the Department Finals shall be the responsibility of each Department of The American Legion. For those levels of competition prior to the Department Finals, or at any level in the Department Contests, if the winner is unable to proceed to the next level of competition, the 1st runner-up may be substituted. The rules set forth in the National Rules Brochure shall be followed. All Department Finals Contests shall conform to the National Contest procedures, rules and regulations.

The National Headquarters of The American Legion will pay travel costs of Department winners as they progress in National competition. In the event the winner requires a companion or chaperone, travel costs will be met by the National organization.
Rules and Regulations

Eligibility
Eligible participants in The American Legion National High School Oratorical Contest shall be citizens or lawful residents of the United States.

All contestants must be bona fide students, herein described as any student under the age of twenty (20) years on the date of the national finals contest, who is presently enrolled in a high school or junior high school (public, parochial, military, private or state accredited home school) in which the curriculum of said high school is considered to be of high school level, commencing with grade nine (9) and terminating with grade twelve (12). Students must be enrolled in high school or junior high school during the time of participation at any level of The American Legion National High School Oratorical Contest. Students must be residents of the State of Wisconsin.

High School students that graduate early during the school year are eligible to compete if they are not enrolled in a college, university, trade school or other institution of higher learning at the time of the Department finals contest.

Contestants participating in a Post contest may not compete or represent another post at any level. Each Post may certify one contestant to move on to the next level of competition.

Dress
Uniforms are not permitted. Appropriate business attire is required by all contestants. Contestants are not permitted to wear awards and medals from previous competitions.

The Prepared Oration
The subject in the prepared oration portion of the contest must be about some phase of the Constitution of the United States, emphasizing the duties and obligations of a citizen to the United States government. The prepared oration must be the original effort of each contestant and must be 8-10 minutes in length. All contestants at each contest level are required to speak in the English language.

Contestants shall draw numbers for the order in which they will appear. The drawing is to be conducted by the chairperson who will introduce the contestants by number. The contest chairman may not use the contestant’s name when announcing each oration. At any level of competition, the names and hometowns of contestants may not be revealed until the judges have turned over their completed scorecards to the Tabulators, but must be announced prior to the announcement of the winner. The chairman will request the audience to refrain from applause until the judges have made their decision.

The use of notes, amplification, lectern or speaker’s stand by contestants or prompting in any manner is NOT permitted. Prompting in any manner will disqualify the contestant at any level of competition. Props are NOT permitted.

The use of any type of electronic/digital data gathering and/or receiving device, pager, beeper or cell phone is prohibited by contestants or audience members.

The contest chairman names an official timekeeper who keeps an accurate time record of each contestant. The timekeeper is located on the main floor in full view of the contestants and will begin timing each contestant at the start of the prepared oration. The timekeeper should have a stopwatch and time cards displaying the numbers 8, 9 and 10 for the prepared oration. When eight minutes have gone by, the time warning card with the number 8 is placed in full view of the speaker, followed by 9 and 10 accordingly.

The same procedure is used during the assigned topic discourse with cards bearing 3, 4 and 5. A penalty of one (1) point will be imposed for speaking for less than or more than the prescribed time in each
category. The contest chairman will announce the time each contestant uses for the prepared oration and the assigned topic immediately after each contestant speaks in front of the judges.

Until their turn to speak, contestants must remain in a private room where other speakers’ discourses cannot be heard. The contest chairman will appoint an individual to supervise each contestant. Contestants may have in their possession a copy of their prepared oration in the first holding room. They may consult the copy of their prepared oration until they exit the holding room to begin the contest, at which time the copy of the prepared oration will be surrendered to the contest official that is monitoring the first holding room.

As the contestants conclude their prepared orations, they must return to a soundproof waiting room. Speakers who conclude their assigned topic discourse may not associate with contestants who have not finished speaking.

**Assigned Topic Discourse**

The assigned topic discourse must not consume less than three (3) minutes or more than five (5) minutes for delivery. The purpose of the assigned topic discourse is to test the speaker’s knowledge of the subject, the extent of his or her research, and the ability to discuss the topic as related to the basic principles of government under the Constitution.

Prior to the final contestant coming on stage to give his/her prepared Oration; the chairman will have four (4) index cards with each one of the assigned topics written with the actual words of the Article or Amendment to the Constitution of the United States. One (1) assigned topic will randomly be drawn in full view of the audience. The chairperson will make known to the audience the assigned topic selected. Approximately five (5) minutes before the start of the assigned topic discourse, the first contestant will be informed of the assigned topic drawn. All contestants, at each contest level, are required to speak in the English language on the same assigned topic. He or she retires to privacy under the direction of an individual appointed by the contest chairman. It’s this individual’s duty to see that the contestant doesn’t consult any text matter or notes with any connection to the subject. Contestants may only reference the actual words of the topic provided on the card drawn. Each succeeding contestant will be called upon in the order that he or she previously appeared. He or she will also, in turn, be informed of the topic of the assigned topic discourse and shall then be escorted to the same privacy provided for the first contestant. These Articles and Amendments can be found in the National Official Rules for the year of the contest.

In Post, County, District, Regional and State contests, judges shall render their decisions after the delivery of the prepared oration and assigned topic.

Following competition and the naming of a winner, the name and /or photograph of the winner may be released for publicity purposes, as well as information regarding the location, date, and time of the next level of competition.

**Selection of Judges**

Proper selection of judges is vital to the oratorical competition. It is very important to acquire the best qualified candidates for judge. Each judge selected must be an experienced professional who uses their oratorical skills in performing their job. Examples are: clergy, attorneys, judges, broadcasters, media professionals and teachers with no involvement with any contestants.

Judges’ decisions are fundamental during any oratorical competition. Impartial judging of all contestants is crucial to fairness and success of the contest. The utmost professionalism must always be paramount and any pretense of partiality must be avoided.

**JUDGES MAY NOT SERVE AT MORE THAN ONE CONTEST LEVEL.** Judges names should not be made public until the conclusion of the contest.
Judging

The chairperson will meet with the judges prior to the contest and should provide them with a copy of the National Rules brochure well in advance of a contest. The purpose of this meeting is to make certain that the judges have a thorough understanding of their responsibilities and have the necessary materials for the contest. Judges should carefully study and understand all aspects of the scorecard and scoring system. The same scorecard will be used in all contests with the omission of the assigned topic scoring at the Middle School or Junior High level. A judge having any questions should consult with the contest chairman prior to the contest.

During the contest, the judges will be seated in different locations in the room where the contest is being held and shall render a decision on a scorecard furnished by The American Legion, Department of Wisconsin. Each judge shall render his/her final decision without consultation with other judges or any other person.

If a tie exists in the total point scores on a judge’s scorecard, the judge must go back and make adjustments in his scoring of the tied contestants so that no two contestants have the same total point score. The judge must be able to rank one contestant above the other in the Record of Choice column.

Scoring

Judges will be advised that a lack of emphasis in the prepared oration and the assigned topic discourse on the duties and obligations of a citizen to our government must result in their downgrading the contestant involved. Judges are permitted to downgrade a contestant up to a maximum of ten (10) points for failure to speak on the Constitution. The contest chairman will announce any violation of time for each contestant. A penalty of one (1) point for each minute, or fraction thereof, shall be assessed against the contestant’s total score. Judges should first score each contestant an a “Scratch Tally Sheet”, one for each contestant on the prepared oration and one for the assigned topic, then transfer results to the combined “Judges Scorecard”.

The judges, timekeepers, tabulators and the contest chairman, following the last assigned topic discourse, must have access to a private room for review and tabulation of scorecards. Each judge shall insert the total number of points credited to the contestant and also insert in the Record of Choice column his/her choice of placement of each contestant in accordance with the highest total point scores. After a winner has been determined, Judges and Tabulators will return to the contest room.

Tabulators

The contest chairman will appoint no fewer than two tabulators for the contest. It's their responsibility to review the judges' scorecards to be certain they are fully tabulated and signed before being submitted for final tabulation. The judges' scorecards will then be numbered in the upper right-hand corner. Utilizing the tabulation card provided, enter the judge’s record-of-choice for each contestant (by speaking order). When this is accomplished for all judges’ scorecards, total the contestants' score. The contestant receiving the low score when totaling the tabulation card will be declared the winner. (EXAMPLE: If one contestant receives two firsts, two seconds, and a third on the judges' scorecards and tabulation card, his total record-of-choice points will be nine; if the second contestant receives two firsts, two seconds and a fourth, his total record-of-choice points will be ten. Even though the second contestant receives two firsts, his total record-of-choice point score ten will place him second).

TIEBREAKER: If, after tabulation of the Judges' Record-of-Choice, two contestants receive the same placement point score total, the tie shall be broken by comparing the Record-of-Choice scores of the five judges for the two contestants. One of the contestants will be the winner over the other by a majority of the Judges' Record-of-Choice when only the placement of the tied contestants is considered.

(EXAMPLE: Consider that contestants No.1 and No. 2 are tied. If Judge's Card No.1 reflects Record-of-Choice for Contestant No. 1 as 3 and Contestant No.2 as 4, then it is considered that this judge ranks Contestant No. 1 ahead of contestant No.2. Use the procedure for all judges' scorecards and a majority of the judges will break the tie and determine the winner.)
If, after tabulation of the Judges’ Record of Choice, three or more contestants receive the same placement point score total, the tie shall be broken by reference to final Total Points on the Judges’ Scorecards. Only in this instance will the contestant with the largest Final Total Points be declared the winner. In the case of a tie on the Final Total Point basis, the judges will then meet, compare their scores, and discuss all features of the contest in order to arrive at a final choice. The decision of the judges shall be final.

*NOTE - TABULATORS, ALONG WITH JUDGES, WILL RETIRE TO A PRIVATE ROOM FOR DELIBERATIONS.

**Two-Way Tiebreaker**

If, after tabulation of the Judges’ Record of Choice, two contestants receive the same placement point score total, the tie shall be broken by comparing the Record of Choice scores of the five judges for the two contestants (note circled numbers on illustration). One of the contestants will be the winner over the other by a majority of the Judges’ Record of Choice when only the placement of the tied contestants is considered.

**Three-Way Tiebreaker**

If, after tabulation of the Judges’ Record of Choice, three or more contestants receive the same placement point score total, the tie shall be broken by reference to Final Total Points on the Judges’ scorecards. Only in this instance will Final Total Points decide the contest’s outcome.

In the case of a tie on the Final Total Point basis, the judges will then meet, compare their scores and discuss all features of the contest in order to arrive at a final choice. The decision of the judges shall be final.

---

**TWO-WAY TIEBREAKING EXAMPLE**

<table>
<thead>
<tr>
<th>Judges</th>
<th>Contestants - Record of Choice</th>
<th>Contestants - Final Total Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3 2 1 5 4</td>
<td>31 78 71 67 62</td>
</tr>
<tr>
<td>2</td>
<td>3 4 5 1 2</td>
<td>84 87 93 69 74</td>
</tr>
<tr>
<td>3</td>
<td>1 3 2 5 4</td>
<td>79 92 85 93 65</td>
</tr>
<tr>
<td>4</td>
<td>2 3 1 4 5</td>
<td>88 90 79 73 65</td>
</tr>
<tr>
<td>5</td>
<td>3 3 4 4 2</td>
<td>94 85 67 79 91</td>
</tr>
<tr>
<td>Totals</td>
<td>12 12 14 17 20</td>
<td>436 420 402 385 364</td>
</tr>
</tbody>
</table>

**THREE-WAY TIEBREAKING EXAMPLE**

<table>
<thead>
<tr>
<th>Judges</th>
<th>Contestants - Record of Choice</th>
<th>Contestants - Final Total Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3 2 1 5 4</td>
<td>81 87 90 62 74</td>
</tr>
<tr>
<td>2</td>
<td>1 3 4 2 5</td>
<td>93 82 73 87 68</td>
</tr>
<tr>
<td>3</td>
<td>4 3 2 1 5</td>
<td>67 81 81 88 63</td>
</tr>
<tr>
<td>4</td>
<td>2 3 1 4 5</td>
<td>97 81 79 67 61</td>
</tr>
<tr>
<td>5</td>
<td>2 4 3 1 1</td>
<td>79 86 74 76 72</td>
</tr>
<tr>
<td>Totals</td>
<td>12 12 12 15 24</td>
<td>407 410 411 380 338</td>
</tr>
</tbody>
</table>

WINNER
Prizes and Awards

It has been established through the Legion Department of the State Superintendent of Schools and the W.I.A.A. that “amateur” status of a contestant is in no way jeopardized by the acceptance of a gratuity in any form from participation in The American Legion, Department of Wisconsin Oratorical Contest.

Department Awards

The Department winner will be awarded a scholarship in the amount of $2,000. Additional awards are as follows: first runner-up will be awarded a scholarship in the amount of $1,500; second runner-up will be awarded a scholarship in the amount of $1,000.

Regional Awards

The winner will receive a $1,000 scholarship. Each of the other Department Regional Contestants will receive $600 scholarships. Each District winner will receive an Oratory Medal, which will be furnished to the District Commander by the Department of Wisconsin. Any other prizes awarded at the District level are at the expense of the District (suggested: no less than $200).

Posts and Counties may award prizes of their choosing, but are awarded at their own expense (suggested: Post - $50, County - $100).

National Awards

(See National Rules brochure)

Duplication of Forms

A sample of all required forms for use in The American Legion, Department of Wisconsin Oratorical Contest at all levels is included. The cost for reproduction of forms required for use at the Post, County and District levels is to be paid by the sponsoring level.
SUGGESTED SCRIPT FOR CONDUCTING A HIGH SCHOOL ORATORICAL SCHOLARSHIP PROGRAM

Good morning/evening, ladies and gentlemen, and welcome to the ________ contest of The American Legion, Department of Wisconsin High School Oratorical Scholarship Program.

Before we begin the contest, I will ask that Legionnaires uncover and everyone please rise for the invocation given by ________.

Will you please join ________ in reciting the pledge of allegiance?

This is the ___ annual American Legion High School Oratorical Scholarship Program and this morning/evening you will be hearing _ speakers. I have several introductions, but I will save them until after the contest has been concluded. You will notice that the Contestants are not on stage at this time. Throughout the contest, they will appear on stage only to deliver their orations.

In all fairness to the speakers, I would ask that you do not applaud until the contest is completed. I would ask that you refrain from taking pictures, do not smoke or leave your chair while a contestant is speaking. In addition, if anyone in the audience is carrying a pager, beeper, or cellular phone of any kind, please make sure that it is turned off. Our speakers will be introduced by number only.

Each speaker is about to deliver an eight (8) to ten (10) minute prepared oration on some phase of the United States Constitution. They are not allowed to use notes, podium or a sound system. The contestants will be shown a time card after the eighth, ninth, and tenth minute marks of their oration. If there is a violation of the time requirement, a penalty of one point for each minute, or fraction thereof, shall be assessed against the Contestants total score.

There will be a slight delay between contestants in order to allow the judges’ time to complete their score cards.

Before introducing the last speaker, I will ask ___ to draw an assigned topic from the four provided. All contestants will then speak on the same subject. When the last contestant has spoken for five (5) minutes on his/her prepared oration, Contestant Number 1 will be taken to a private room, given the topic card, and allowed five (5) minutes to prepare his/her assigned topic. I will read the assigned topic subject to you before Contestant Number 1 is introduced.

If everyone is ready, I will call for Contestant Number 1. The title of his/her oration is (speech). The time of Contestant Number 1’s oration is _____ minutes and ________ seconds. (Follow the same procedure for remaining contestants, draw assigned topic immediately before the last prepared oration is given)

- After each contestant has finished, ask the official timer for the time of the oration, and then repeat this to the audience. Continue this procedure through the contestants for prepared oration and assigned topic orations.
- Introduce the guests and the people you want recognized during the time the tabulators are compiling the results.
- After the contest is completed, introduce contestants and judges by name, city and state.
- Announce the winners and present awards.
- You may close the contest with a prayer if desired.
This certification is to be completed and signed by the Post, County or District Commander, or their Oratorical Chairman, or by the State Vice Commander for the Regional contests. Certification for Post and County contests, along with the judging sheets, are to mailed to the next level Oratorical Chairman or Commander. Certification and judging sheets for the District contests are to be sent to Department Headquarters who, in turn, will forward them for the next contest.

*******************************************************************************

This is to certify that the following Contestant won the Oratorical Contest for:

__________________________

(Post, County, District)

NAME ____________________________

STREET ____________________________

CITY, STATE, ZIP _______________________

TELEPHONE NUMBER (_______) _______________________

EMAIL ADDRESS ____________________________

AGE _______ GRADE ___________ BIRTHDATE _____/_____/_____

TITLE OF PREPARED ORATION _____________________________________________

NAME OF HIGH SCHOOL _________________________________________________

CERTIFIED BY _________________________________________________________

(Post, County, District Commander, Department Vice Commander or Department Commander)

SPONSORING POST _______ LOCATION ________________________________

Name, Address and Telephone Number of Contestant’s Escort: (Legionnaire from Sponsoring Post)

______________________________      ________________________________

Name                                          Phone Number

______________________________

Address

______________________________

City and Zip

This information will be used in the event that the contestant cannot be and contact must be made through the sponsoring Post.
Chairman’s Checklist

☐ Confirmed date of contest: ____________________  ____________________
   (Date)  (Time)

☐ Confirmed location of contest: ____________________
   (Location)

☐ The following people have agreed to be Judges:
   1. ________  4. ________
   2. ________  5. ________
   3. ________  6. ________

☐ The local news media has been contacted regarding the contest.

☐ All contestants, high schools and officials have been notified of the time, location and date of contest.

☐ The following people will assist in the program in the following capacities:
   Timekeeper: ________  Tabulator: ________
   Timekeeper: ________  Tabulator: ________
   Escort: ________  Tabulator: ________
   Escort: ________  Others: ________
   Escort: ________  Others: ________
   Escort: ________  Others: ________
   Escort: ________  Others: ________
   Escort: ________  Others: ________

Version 2019-2020 ~ Also available at www.wilegion.org
Middle School / Junior High Oratorical Chairman’s Guide

Overview
This guide will assist Posts interested in organizing and conducting an effective Middle School / Junior High School Oratorical contest. To achieve success, conduct the program as outlined in this guide.

We want to make this a learning opportunity for our youth with less stringent requirements than that of the High School Oratorical Scholarship Program. There is evidence that oratorical programs introduced to Middle School/Junior High students promotes an awareness, understanding and desire to compete at the High School level.

Scope
The scope of such programs should be limited to a single specific community, school district or in some communities a specific middle or junior high school. There is no intent or design to extend further competition to any further level, such as county, district or state.

Rules
The rules for the middle school oratorical should be consistent with The American Legion High School Oratorical Program Official Rules guide with the following exceptions:

1. A prepared single main topic essay about the U.S. Constitution 6 to 8 minutes in length.
2. No assigned topics are required.
3. 6th grade students will compete separate from 7th and 8th grade students.
4. 7th and 8th grade contestants will be combined into one competition.
5. All contests should be held on the same day.
6. Students must submit written drafts of their essays.
7. School officials, teachers and legion members will review written essays and select no more than 8 oral semi-finalists.
8. Multi semi-finals should take place at the same time.
9. Students selected as semi-finalists will deliver their oration in front of all contestants and guests in an auditorium.
10. No monetary awards will be given.
11. Certificates should be awarded to all oral participants.
12. Certificates indicating winner, 1st runner-up, second, third and fourth runner-up should be presented at the final’s ceremony.
13. Separate awards for the sixth grade winner and the combined 7th and 8th grade’s first four finalists should be given, following participation awards, to all semi-finalist competitors.
14. A separate judging team should be selected for each semi-final and final competition using professional community guidelines from national rules.

Marketing
Initial meetings should be made with the school principal ONLY!
Side entrance to stage for contestants.

If possible, use only one entrance for audience to enter and exit.
### THE AMERICAN LEGION
HIGH SCHOOL ORATORICAL SCHOLARSHIP PROGRAM - "A CONSTITUTIONAL SPEECH CONTEST"

**JUDGE’S SCORECARD**

**NAME OF JUDGE:**

<table>
<thead>
<tr>
<th><strong>A. CONTENT</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contestants</strong></td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td><strong>1. Was the speech original, fresh, and direct, applying the student’s knowledge?</strong></td>
</tr>
<tr>
<td>Prepared Oration</td>
</tr>
<tr>
<td>Assigned Topic</td>
</tr>
<tr>
<td><strong>2. Did the student skillfully select examples, descriptions, analogies, and specific data?</strong></td>
</tr>
<tr>
<td>Prepared Oration</td>
</tr>
<tr>
<td>Assigned Topic</td>
</tr>
<tr>
<td><strong>3. Was the speech logical, well organized, and developed?</strong></td>
</tr>
<tr>
<td>Prepared Oration</td>
</tr>
<tr>
<td>Assigned Topic</td>
</tr>
<tr>
<td><strong>4. Did the student show a comprehensiveness of knowledge of the subject matter?</strong></td>
</tr>
<tr>
<td>Prepared Oration</td>
</tr>
<tr>
<td>Assigned Topic</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>B. SPEAKING SKILLS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contestants</strong></td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td><strong>1. Did the student use volume, rate, pitch, and diction effectively?</strong></td>
</tr>
<tr>
<td>Prepared Oration</td>
</tr>
<tr>
<td>Assigned Topic</td>
</tr>
<tr>
<td><strong>2. Rate the speaker’s style: language use, word arrangement and selection, and transitions.</strong></td>
</tr>
<tr>
<td>Prepared Oration</td>
</tr>
<tr>
<td>Assigned Topic</td>
</tr>
<tr>
<td><strong>3. Were body actions -- gesture, eye contact, posture, gestures, facial expressions -- appropriate?</strong></td>
</tr>
<tr>
<td>Prepared Oration</td>
</tr>
<tr>
<td>Assigned Topic</td>
</tr>
</tbody>
</table>

**SUB-TOTAL**

**PENALTIES: 1 point for each minute or fraction thereof over or under allotted time**

**1-10 points for failure to speak on the Constitution**

**Final Total Points**

*Position Number - 1, 2, 3, 4, 5, 6 (Highest Points = 1st place, second highest points = 2nd place, etc.)*

Score all contestants - NO TIES PERMITTED

Judge’s Signature: ______________________

Version 2019-2020 - Also available at www.wilegion.org
### TIMEKEEPER RECORD CARD

<table>
<thead>
<tr>
<th>CONTESTANT</th>
<th>TIME CONSUMED PREPARED ORATION</th>
<th>TIME CONSUMED ASSIGNED TOPIC</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MINUTES</td>
<td>SECONDS</td>
</tr>
<tr>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** BOTH TIMEKEEPERS SIGNATURES ARE REQUIRED BELOW:

________________________
________________________
________________________
For the student who looks for an academic challenge and an opportunity to gain scholarship monies, The American Legion’s National High School Oratorical Contest is a natural fit.

Strive for Excellence

Compete for Scholarship Monies

Embrace Your Country’s Constitution

- Develop Leadership Qualities
- Ability to Think and Speak Clearly and Intelligently
- Prepare for the duties, responsibilities, rights and privileges of American citizenship.

For more information, talk with your Administrator or Guidance Counselor, look on The American Legion National web site www.legion.org (Programs Section) contact your local American Legion Post, or www.wilegion.org

The American Legion, Department of Wisconsin
P.O. Box 388, Portage, WI 53901

Phone: 608-745-1090 Email: info@wilegion.org
INTRODUCTION – The American Legion, Department of Wisconsin Schneider-Emanuel Scholarship goes to three (3) deserving graduates of any accredited Wisconsin high school the sum of $1000.00 to be applied to the cost of continuing education at any degree granting college or university within the United States of America. It is the intent that this award shall enable a student to secure a baccalaureate degree. The first scholarships were awarded in 1968.

ELIGIBILITY - AVAILABLE TO WISCONSIN STUDENTS ONLY

PLEASE READ CAREFULLY – The scholarship application will not be considered if the applicant does not meet the ELIGIBILITY REQUIREMENTS.

THE APPLICANT MUST BE EITHER –

- A VETERAN AND A CURRENT MEMBER of The American Legion, Department of Wisconsin at the time of application. (Self)

- A SON/DAUGHTER whose Father, Mother, or Legal Guardian is living and a current member of The American Legion, The American Legion Auxiliary, or The Sons of The American Legion at the time of application.

- A GRANDSON/GRANDDAUGHTER whose Grandfather, Grandmother, or Legal Guardian is living and a current member of The American Legion, The American Legion Auxiliary, or The Sons of The American Legion at the time of application.

- APPLICANT is a current member, in good standing, in The Sons of The American Legion or The American Legion Auxiliary/Junior Auxiliary at the time of application.

Three (3) Scholarship awards will be made to the applicants who meet the above eligibility requirements and have participated in one or more of the following American Legion sponsored activities:

- Attendance at a complete session of Badger Boys State
- Attendance at a complete session of Badger Girls State
- Participation in the County Youth Government Day Program
- Competed in The American Legion High School Oratorical Contest (Post, County, District or State level)
- Took The American Legion Americanism and Government Scholarship Test
- Participated in an American Legion sponsored Band and/or Drum and Bugle Corps
- Played for an American Legion Baseball Team
- Member of an American Legion sponsored Scout Troop

APPLICANT must be awarded a high school diploma or its equivalent and must have maintained an academic average of “B” or better for a period of seven (7) high school semesters, based upon the standard of the institution granting the diploma. The academic average is based on the seven (7) semesters prior to the second semester of the Senior year.
APPLICANT MUST:

- Meet the specific entrance requirements of the chosen college/university.

- Complete and submit the application with the following supporting documents:
  a. transcript of grades,
  b. (4) rating sheets
  c. ACT score.

- Documents must be sent by March 1st.

- Be willing to sign, along with parent or guardian, the “Agreement” portion of the application.

NOTE: No application is considered complete unless all questions are fully answered and transcripts and rating sheets are mailed bypassing the applicant to:

The American Legion, Department of Wisconsin
Attn. Programs Coordinator
P.O. Box 388
Portage, WI 53901-0388

If an applicant is in college he/she must have a transcript of eight (8) semesters of high school and the last complete semester of college transcript.

Previous award winners are not eligible for consideration for a second scholarship.

The following factors shall be considered by the judges in deciding the relative merit of applicant and in arriving at final selection.

1. Moral Character – Commitment to the American way of life and its institutions, and applicant’s seriousness of purpose.

2. Academic excellence of the applicant.

3. Participation and accomplishment in American Legion affiliated activities.

4. Personality, leadership and participation in general extra-curricular activities.

GENERAL INFORMATION

There shall be a two (2) week grace period between March 1st and March 15th whereas no new application blanks will be accepted but where the applicant will be notified that certain materials are missing, not directly the applicant’s fault.

A Department committee shall meet to select the finalists and announce the same to the Department Commander and Department Adjutant by the time of the Wisconsin American Legion Annual Spring Meeting in May, at which time the scholarship recipients will be notified. Scholarship winners will be announced in the Badger Legionnaire.

Simultaneously the judges shall pick three (3) alternates: First Alternate, Second Alternate and Third Alternate, who shall, in that order, be awarded a scholarship should either of the original winners default. Should experience indicate that picking winners is a task too cumbersome for non-remunerated judges; the Department Commander may appoint a competent screening committee who shall, in preliminary judgment, narrow the field to twenty-five (25) applicants.
**JUDGES**

**JUDGING TEAM** shall be comprised of: (This is the Scholarship Committee)

1. Chairman of the Education and Scholarship Committee

2. Members of the Americanism Committee or other Legionnaire as assigned by the chairman of the Education and Scholarship Committee

In all cases, judges reserve the right to check the accuracy and authenticity of any information submitted by an applicant including eligibility of scholarship itself; membership card numbers of self, mother, father, grandparent, or guardian; military or school record; marital status, especially “legally separated” of applicant and/or family.

**SCHOLARSHIP INFORMATION**

**FINANCIAL** – The financial aspects of the Wisconsin American Legion Scholarship Program shall be administered as follows:

- The Department Adjutant shall negotiate a voucher upon official notification by the college or university that the applicant has completed enrollment and has been accepted.

- Payment of total sum of scholarship shall be made to the REGISTRAR or other proper registration official at the accepting college or university, and applied toward tuition, fees, and other educational expenses.

- Should a scholarship recipient, at any time during the school year, fail to remain in school, all monies shall immediately be surrendered and/or recovered or transferred to the next eligible alternate.

- In the event the student discontinues scholastic pursuit, he/she automatically forfeits all further scholarship privileges.

- If the scholarship is not used after seven (7) years, it reverts back to the scholarship fund. As is the case in all American Legion matters, these rules are subject to revision at any official meeting of the Department Executive Committee.
APPLICATION FOR THE AMERICAN LEGION SCHNEIDER-EMANUEL SCHOLARSHIP

PERSONAL INFORMATION

Name

Last

First

Middle Initial

Address

Street

City

State

Zip Code

Phone Number (_____) __________________________ Birth Date ___________ Month/Day/Year

Applicant email address

Number of children in family ___________ Number in college (include yourself) ___________

Your rank in family (don’t include parents) ___________

Name of Parent/Guardian

Address

Street

City

State

Zip Code

ELIGIBILITY-AVAILABLE TO WISCONSIN STUDENTS ONLY

Living relative through whom you qualify for this scholarship. Check the box(es) that apply

LEGIONNAIRE

AUXILIARY

SONS OF THE AMERICAN LEGION

☐ Self

☐ Father

☐ Mother

☐ Grandfather

☐ Grandmother

☐ Self

☐ Mother

☐ Grandmother

☐ Self

☐ Father

☐ Grandfather

Relative’s Name

Last

First

Middle Initial

Address

Street

City

State

Zip Code

Legionnaire Membership No. ________________ Post City ________________
Person through whom you qualify for this scholarship (continued)

Auxiliary Membership No. ___________________       Unit City ___________________

Sons of The American Legion Membership No. ______       Squadron City _____________

My ___________________ served honorably during the following war era. Check the box that applies.

☐ Dec. 7, 1941 to Dec. 31, 1946 (World War II)
☐ June 25, 1950 to Jan. 31, 1955 (Korean War)
☐ Feb. 28, 1961 to May 7, 1975 (Vietnam War)
☐ Aug. 24, 1982 to July 31, 1984 (Lebanon / Grenada)
☐ Dec. 20, 1989 to Jan. 31, 1990 (Panama)
☐ Aug. 2, 1990 to today (Gulf War / War On Terrorism)

Provide a brief statement of their service ____________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

PARTICIPATION IN LEGION ACTIVITIES

You must have participated in one or more of the following American Legion sponsored activities. Complete all that apply to you.

☐ I attended a complete session of Badger Boys State
   Year Attended ___________ High School _________________________________

☐ I attended a complete session of Badger Girls State
   Year Attended ___________ High School _________________________________

☐ I competed in The American Legion High School Oratorical Scholarship Program
   High School _________________________________
   Year(s) Participated _______ Represented Post/County/District No. __________
   Title of My Oration ____________________________________________________

☐ I took the Americanism and Government Scholarship Test
   Year(s) Participated _______ High School _________________________________

☐ I participated in the County Youth Government Day Program
   Date of Participation ___________ County ________________________________
☐ I have participated in an American Legion sponsored band and/or Drum and Bugle Corps
Dates __________________ - __________________
(from) (to)

☐ I have played on an American Legion Baseball team
Team Name _____________________________
Dates __________________ - __________________
(from) (to)

☐ I have belonged to an American Legion sponsored Boy Scout troop
Troop Number ___________ Dates __________________ - __________________
(from) (to)
Name and Number of American Legion Post _____________________________

EDUCATION BACKGROUND

Schools Attended (If you attended all four years at the same school, enter only grade 12)

<table>
<thead>
<tr>
<th>Grade</th>
<th>School Name</th>
<th>City</th>
<th>Year Attended</th>
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<tbody>
<tr>
<td>12</td>
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<td>11</td>
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<td>10</td>
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<td>9</td>
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</tbody>
</table>

Date of High School Graduation ___________ Name of High School _____________________________
Number in graduating class ___________ Rank in class ___________ ACT Score _______

ATTENDANCE

Were you absent more than ten (10) times per year during the past two years? ☐ YES ☐ NO
If you answered yes, explain illness or cause ____________________________________________
__________________________________________

COLLEGE OR UNIVERSITY INFORMATION

Name of College _______________________ Location ______________________
Have you been accepted? ☐ YES ☐ NO (If no, when do you expect acceptance?) _______
If already attending college, name of college _______________________________________
What year are you in college? ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior
What course of study do you plan to pursue? _________________________________________
**APPLICANT’S STATEMENT** – Please state below your education objectives and career goals, and the value and contribution The American Legion Schneider-Emanuel Scholarship would make toward the realization of that goal.

---

**EXTRA-CURRICULAR SCHOOL ACTIVITIES**

Check the boxes that apply

<table>
<thead>
<tr>
<th>Activity</th>
<th>9th Grade</th>
<th>10th Grade</th>
<th>11th Grade</th>
<th>12th Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art Club</td>
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<tr>
<td>Band</td>
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<tr>
<td>Captain’s Academy</td>
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<tr>
<td>Cheerleader</td>
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<tr>
<td>Chorus or Choir</td>
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<tr>
<td>Destination Imagination</td>
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<tr>
<td>Forensics</td>
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<tr>
<td>FFA/Leadership Development</td>
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<tr>
<td>FBLA (Future Business Leaders of America)</td>
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<tr>
<td>French Club</td>
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<tr>
<td>German Club</td>
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<tr>
<td>Key Club</td>
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<tr>
<td>National Honor Society</td>
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<tr>
<td>Newspaper Staff</td>
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<tr>
<td>Scrabble Club</td>
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<tr>
<td>Skills USA</td>
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<tr>
<td>Spanish Club</td>
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<tr>
<td>Student Aide</td>
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<td>Student Council</td>
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<td>Student Tutors</td>
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<td>Video Club</td>
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<td>Yearbook Staff</td>
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<tr>
<td>Enter Sports Activity:</td>
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<td>Enter Sports Activity:</td>
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<tr>
<td>Other Activity Not Listed:</td>
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</tbody>
</table>

List special honors, recognitions, or awards which you have received in connection with above activities. __________________________________________________________________________________________

---
List below any activities, honors, or recognition which you have received in connection with organizations other than school sponsored. (Church, Youth Groups, 4-H, Scouts)

---

**APPLICANT’S AGREEMENT**

I hereby state that I have read and understand the rules established by The American Legion, Department of Wisconsin Schneider-Emanuel Scholarship Committee, and that:

- My qualifications meet the basic requirements for the scholarship and for college entrance.
- Arrangements have been made to complete this application by forwarding transcript(s), class rank, ACT score, and four rating sheets on provided forms.
- I intend to abide by all provisions set forth in the rules – and agree to accept as final the decisions agreed upon by The American Legion, Department of Wisconsin Schneider-Emanuel Scholarship Committee.

---

*Signature of Applicant*

---

*Signature of Parent or Guardian*

---

*Date*

**CHECKLIST**

In addition to this completed form, be sure:

- Your school sends a certified transcript
- Rank in Class
- ACT Score
- Cumulative, or Grades 9 through Grade 11, Grade Point Averages.
- Twelfth (12) Grade First Semester Grade Report
- Four (4) rating sheets should be submitted from four (4) individuals (no family relation) such as:
  - High School Principal, Counselor, Teacher
  - Clergy
  - Two Character References (Personal or Job Related)

**MAIL BY MARCH 1 TO:**
The American Legion, Department of Wisconsin
Attn. Programs Coordinator
P.O. Box 388
Portage, WI 53901-0388
The AMERICAN LEGION
DEPARTMENT OF WISCONSIN
SCHNEIDER-EMANUEL SCHOLARSHIP
RATING SHEET

Name of applicant you are rating

Last                                    First                                    Middle Initial

INSTRUCTIONS

Rating sheets should be mailed directly to The American Legion, bypassing the applicant. Rate the student on each of the listed traits using a scale of 1-10 with 10 being outstanding. Please use the following guidelines:

<table>
<thead>
<tr>
<th>9-10</th>
<th>Outstanding</th>
<th>5-6</th>
<th>Average</th>
<th>0-2</th>
<th>Weak</th>
</tr>
</thead>
<tbody>
<tr>
<td>7-8</td>
<td>Very Good</td>
<td>3-4</td>
<td>Below Average</td>
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</tbody>
</table>

The judges will select winners from the applicants who qualify according to criteria stated in the rules. Judges will also evaluate the applicant on merit, promise and achievement.

RATING

☐ ACADEMIC (enter number 1-10)  Scholastic achievement during Senior year and rating in class, application of studies and class participation.

☐ LEADERSHIP (enter number 1-10) The capacity to assume responsibility, to organize work and execute a project with others.

☐ CHARACTER (enter number 1-10) High standards of conduct, good reputation, adherence to truth and conscience, devotion to church and daily duties.

☐ AMERICANISM (enter number 1-10) The ideals, love of country, ability to accept a citizen’s responsibilities.

You may add comments here or attach a letter of recommendation.

___________________________________________________________

___________________________________________________________

___________________________________________________________

Name of Person Completing Rating Sheet

Date

Your Relationship to Applicant – Principal, Faculty, Clergy or Representative Citizen

MAIL BY MARCH 1 TO:
The American Legion, Department of Wisconsin
Attn: Programs Coordinator
Box 388
Portage, WI 53901
SHOOTING SPORTS

Target Set Order Form

Junior 3-Postion
Air Rifle
Postal Match
“Sporter” Category

Name of Club/Team:_____________________________________________________

Name: __________________________________________________________________

Address: __________________________________________________________________

City: ___________________ State: ______ Zip Code: __________

Point of contact phone: (Home) ____________________ (Cell) ________________

Email address: __________________________________________________________________

Sponsoring American Legion Post: ______________________________

Post No.: _____________ Post City: ________________________________

Version 2019-2020 ~ Also available at www.wilegion.org
ATHLETE ROSTER

Please Register Your Participants Here.

<table>
<thead>
<tr>
<th></th>
<th>Last Name</th>
<th>First Name</th>
<th>Date of Birth, Age</th>
<th>CMP Number</th>
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<tbody>
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</table>

Target Set Orders (order one set for each athlete)

Total number of target sets ______ X $5.00/Target Set = $ __________

You do not need to separately list team members. We will place your top 4 scoring shooters on your first team, next four on your second team, etc.

Total Teams ______ X $10.00 = $ __________

Total Amount Due $ ______________

If you prefer to pay by check, make check payable to The American Legion. Please send order form and payment to:

The American Legion, Department of Wisconsin
Attn: Shooting Sports
P.O. Box 388
Portage, WI 53901

If you would like to pay by credit card, please enter your information below.

Name on Card: ___________________________ Card #: ___________________________

Expiration Date: ____/____ CVC #: _________ Billing Zip Code: _____________

All fired targets must be mailed to The American Legion, Department of Wisconsin and postmarked by March 1st.

No target orders will be accepted after February 1st.